



BC Housing

## NOTIFICATION OF TENANCY/MEMBERSHIP CHANGE

<b>Housing Provider</b>		<b>Estate/Block No.</b>
<b>Development Name</b>		<b>Telephone No.</b>
<b>Development Address</b>		
<b>Report Date</b>	<b>Check if no changes occurred since the last report.</b>	<input type="checkbox"/>

1. This form may be submitted as changes occur, but not less than once per quarter even if there are no changes. BC Housing must receive the form on or before the 15<sup>th</sup> of the month following the end of each calendar quarter.
  
2. An Application for Rent Subsidy (Form No. SUP-1A) must be attached for each new tenant/member, or income change.

Complete Either Column 1, 2, Or 3 ⇒

		1. * If New Tenant/Member		2. If Vacating Tenant/Member	3. If Other Change			
Unit No.	Tenant Name	Occupancy Date	Check (√) application attached	Move-Out Date	Check (√) change			Effective Date
					Name	*Income	Family Comp	

\_\_\_\_\_  
Signed: Housing Provider Officer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signed: BC Housing Officer

\_\_\_\_\_  
Date