



BC Housing Transfer Request Point Score Guidelines

A)	Medical Need Due to a medical condition the tenant or a member of the household can no longer live satisfactorily in their current unit. A move to alternate accommodation will improve and/or alleviate the medical condition. A letter from the tenant's medical practitioner supporting the transfer must be provided.	65
B)	Urgent Medical Need The tenant's health and safety is under an immediate risk. A letter from the tenant's medical practitioner supporting the transfer must be provided.	75
C)	Unreasonable Distance from Work or School Following the date of occupancy, the tenant's place of employment has changed such that transportation is either unavailable when required, or is in excess of three hours round-trip. The tenant must provide a letter of employment verification.	73
D)	Social Conflict Continued residence in the unit or vicinity will put the well-being of the tenant, or a member of the household at risk from harassment, or other undesirable consequences. Police or an appropriate community resource agency must support these circumstances in writing.	60
E)	Urgent Social Conflict Continued residence in the unit or vicinity will put the tenant at serious risk from trauma, violence or harassment and the tenant's safety is under serious or immediate risk. Police or an appropriate community resource agency must support these circumstances in writing.	70
F)	Underhoused A change in the household composition has resulted in the unit being too small for the household.	
	Short 1 bedroom	62
	Short 2 bedrooms	64
	Short 3 bedrooms	66
	Short 4 bedrooms	68
G)	Overhoused A change in the household composition has resulted in the unit being too big for the household and the household qualifies for a transfer. See definition of "Empty Nester" on reverse.	80
H)	Time waiting Based on application date, award four (4) points per year to a maximum of twenty (20) points.	0 - 20

Note: Points can only be assigned under one (1) section, A – G, plus time waiting.



Empty Nesters

If a family composition change arises and results in a single tenant residing alone in a family unit, the tenant may be eligible to apply for a transfer as an “empty nester.” The single tenant must meet the following basic criteria:

- Be 45 years or older; or
- Be under age 45 and qualify as a person with a disability; and
- Have resided in the unit for a minimum of one year.

If the tenant meets the above criteria, they will be relocated to a bachelor or one-bedroom unit. The tenant must complete a transfer request within three (3) months of becoming over housed, and identify a minimum of three (3) developments they are interested in relocating to.

If the above criteria of an “empty nester” are not met, single tenants in over housed situations will be issued a ninety (90) day *Notice to End Tenancy*.

Requests to Transfer Additional Household Members

Requests to transfer one or more tenants in a household to a new unit, while the remaining tenants continue to reside in the current affordable unit may be considered. Both the transferring household and the household remaining in the current unit must have lived in the unit for a minimum of one year and meet the basic eligibility requirements for applying for housing.