

DEPLOYMENT CHECKLIST - Building Damage Assessment

To be completed at the start of deployment at the EOC or PREEC

	EMBC Task #:
Part 1 - Operations – Damage Assessment Team Deployment:	Comments:
Number of BCH Team Members/Coordinators Required (maximum ratio 7:2)	
Organizations/numbers participating in DA	
System/location for recording DA results for follow-up	
Organization responsible for DA follow-up	
Organization arranging local travel for DA Teams (site to site)	
Part 2 – Logistics – Local Authority:	Comments:
Primary LA Contact Person(s)/Title/Phone Number	
Declaration of Emergency in place, and if yes, expiry date?	
Authority issuing Declaration	
If no Declaration, enter land under what authority?	
Organization(s) enforcing evacuation order	
Evacuation Order active, and if yes, review/expiry date	
Part 3 – Operations – Damage Assessment Information:	Comments:
Estimated number of damaged buildings	
Confirmed Restrictions on residential occupancy if:	
<ul style="list-style-type: none"> • Without power? (Yellow) • Without potable water (Yellow) • Without sewage/septic service (Yellow) • Flooded services (Yellow) 	
LA direction to DA teams for dealing with other risks found during damage assessment (e.g. unapproved additions, modifications, etc)	
Person/Agency engaging other DA authorities in process: BC Safety Authority (1-866-566-7233); Fortis (604-576-7163), BC Hydro Duty Coordinator (1-888-219-1145), Health Authority, Building Inspectors, Fire Authority, First Nations, ILM/GIS info)	
Return completed RDA Analysis to	
Priority of locations/areas for DA	

Part 4 - Legal/Other Pre-Deployment Considerations	Comments:
Legal Protection/Personal Liability Exemption in area of deployment	
- Hold harmless protection	
Authority to enter onto land or assess damage	
Identification requirements to access DA area/EOC's	
Authority of postings, and posting for "occupancy" versus "livability"	
Changing postings to reflect new damage, new information, or completed remediation work (organization(s) who will perform follow up DA)	
Ownership of information/photographs gathered during deployment and permission to use same	
Part 5 - Logistics – Evacuee Information:	Comments:
Information/contact number for providing to evacuees	
Location of Recovery/Resiliency Centre	
Part 6 - Other Information:	Comments:
Supply/Replacement/Replenishment of equipment utilized, lost, damaged or stolen while on deployment	
Scope of assistance being provided (Windshield, RDA, Detailed DA, Re-inspections, DFA recommendations)	
DA/EL Team debrief meeting location	

Additional Comments: