

Summary of CPD Requirements

Continuing Professional Development (CPD) was introduced in October 2015, as part of the enhanced licensing system. General contractors in British Columbia building single-family homes and small residential buildings under Part 9 of the BC Building Code are required to complete CPD as a condition of their licence renewal. Changes made to the CPD program under the Homeowner Protection Act Regulation on July 1, 2019 help simplify and streamline the process.

CPD enhances professionalism in the residential construction sector and gives homebuyers confidence that their home has been built by a qualified builder to the highest industry standard.

All licensees with **general contractor** status must complete a minimum of 20 CPD points during the one-year licence term. Licence holders will earn two CPD points per hour of formal learning and one CPD point for an hour of informal learning. It is important to note that only verifiable training will earn CPD points.

Licence holders may carry a maximum of 20 extra CPD points from one licence term to the next, **if the nominee for CPD stays the same.**

This guide explores these topics in more detail and will help you understand your CPD requirements in order to renew a residential builder’s licence in B.C.



How CPD Points Work for You

You require a minimum of 20 points of training to renew your residential builder licence.

Learning method		CPD points earned per hour
Formal Training	A structured course administered by formal education provider named under schedule 6 of the Regulation, where credit is awarded after you successfully complete an exam or graded assignment	2 Points You earn two CPD points for every hour of formal training.
Informal Training	This broader category may include a conference, seminar, or workshop that covers one or more of the competency areas.	1 Point You earn one CPD point for every hour of informal learning.

To earn CPD points, your training must be directly relevant to the construction industry and address one or more competency areas:

- Relevant enactments
- Construction management and supervision
- Construction technology
- Customer service and home warranty insurance
- Financial planning and budget management
- Legal issues
- Business planning and management
- Business ethics