

Finding Training Opportunities

The first place to look for training opportunities is on our [Education Registry](#).

The registry has a list of pre-approved CPD education providers and training. All courses listed on the registry qualify for the CPD program. Courses on the registry also show how many points are earned when you successfully complete them.

The Education Registry is the first place to look for training opportunities.

If you are unsure of the offering or provider name, but there is a particular topic you are interested in such as builders liens, home warranty insurance or step code, you can try typing in a key word under the “offering name” category to find courses. The fewer key words you type, the more results that will likely be returned. For example, instead of typing “home warranty insurance,” try typing “warranty.” We update the registry regularly, so check back for new courses.

CPD points can be earned through both formal and informal CPD training options.

Other training

A CPD participant does not need to rely solely on the registry to find training opportunities. Other options include:

- Training providers (that may not be listed in the registry) may also offer courses and workshops that qualify for CPD points.
- Industry associations and community organizations may also offer courses, seminars and workshops.
- Suppliers and other service providers can be valuable sources for training opportunities.

For more information, see page 13: Earning Your CPD Points from Suppliers and Service Providers.

- An employer can arrange for a training provider to deliver CPD training at the workplace for full-time company employees. Several employers can also team up using the same training provider and expand the number of participants. While any employee can take part in employer training, only the CPD nominee can earn credit for it.
- Your personal network could also be a source of training opportunities. Word-of-mouth and references can help you find training best suited to your needs.

Before enrolling in any CPD training, ask the following questions:

- Is the education provider qualified to give the training?
- Does the education provider give a detailed course description that shows a connection to one (or more) of the CPD competency areas?
- Does the education provider offer proof of participation?
- If you are using an online course for formal training, what exam process is followed and what certification is provided?

If you are unsure of the answers, and need clarification, contact our Licensing & Consumer Services branch.

Question

Will I always receive the amount of points indicated on the Education Registry if I take the corresponding course?

Typically yes, however, if we become aware that you left a class early or skipped through some or all of online training, you are at risk of receiving reduced points or no points at all, depending on the circumstances.