

## 2012 Housing Registry Council

The 2012 Housing Registry Council met in March following the January Annual Meeting of Members.

Based on member feedback, communication with members has been made a priority. The council will be using this new simplified bulletin to provide statistics, tips and tricks on making the most of your membership and as a vehicle to request feedback from members.

The Housing Registry Council is an unincorporated body of volunteer members established to fulfill the following key functions:

- ensure the success of the overall operations of The Housing Registry;
- provide a forum for members and other stakeholders to raise issues and make recommendations related to the operation of The Housing Registry; and
- monitor the quality of services being provided through The Housing Registry.

## The Housing Registry 2012 – Council Meeting Schedule

If you have a topic that you would like the council to discuss, please forward to the council by email at [thehousingregistry@bchousing.org](mailto:thehousingregistry@bchousing.org) or contact the Council Chair, Doug Creba at 250-714-0172 or [doug@nahs.ca](mailto:doug@nahs.ca). Scheduled meetings for 2012 are June 12; September 11; and December 11.



## Meet your 2012 Housing Registry Council

Doug Creba – *Nanaimo Affordable Housing – Chair*

Rob Wescott – *Shuswap Independent Living Association – Vice Chair*

Dana Hill – *CMHA for the Kootenays*

Darren Kitchen – *Coop Housing Federation of BC*

Dorothy McKim – *Ishtar Transition Housing Society*

Jag Klair – *Metro Vancouver Housing Corporation*

Janice Webster – *Capital Region Housing Corporation*

Anna Truong – *Senior Services Society*

Steve Hooch – *Affordable Housing Society*

Erin Smandych – *BC Housing*

Vacant – *Fraser Valley Kinsmen*

Rhonda Forster – *BC Housing – Administrative support to the council*

## Housing Connections – Updates to the Offer Process

Housing Registry members that use The Housing Registry to offer available units to applicants will have noticed changes to the process in the Housing Connection system as of May 16, 2012.

The Offer Process was updated with the following features:

- Ability to pre-screen applicants and short-list applicants.
- Pre-screened applicants show as “short-listed” in the Applicant Match process.
- Option to proceed to Make or Accept an Offer, without completing the previous steps.
- Ability to switch units when in the Make Offer dialogue box.
- Ability to “Verify Claims” within the offer process (set the document type that verifies the income and assets).
- Option to resolve Special Notices as part of the offer process.

The Housing Connections User Manual has been updated to reflect the changes. As always the Housing Connections User Manual can be opened after you log into Housing Connections by clicking the “?” beside the Quick Menu button.

Questions about the new functionality can be sent to [thehousingregistry@bchousing.org](mailto:thehousingregistry@bchousing.org).