

## About

Welcome to BC Housing's online learning platform!

We offer learning opportunities for professionals in the residential construction sector. The site is divided into two sections that have live and self-study learning options to suit your schedule:

- Seminars and Webinars
- Learning on Demand

All Licensed Residential Builders with general contractor status must complete a minimum of 40 Continuing Professional Development (CPD) points during their one-year licence term.

BC Housing courses are approved for CPD and are based on the following core competencies:

- **Group A:** Relevant Enactments (building code), Construction Management and Supervision, Construction Technology, and Customer Service and Home Warranty Insurance.
- **Group B:** Financial Planning and Budget Management, Legal Issues, Business Planning, Management and Administration, and Business Ethics.

For more education opportunities consult the BC Housing [Education Registry](#). It lists other pre-approved CPD training offered by various education providers.

### Sign up for Seminars and Webinars

Once you have created your account, go to "Events" in your user account menu. Here, you will see a list of all events open for registration. Then:

- Click "Register" on the event you want to attend
- Select the ticket type you would like (in-person or online)
- Proceed to payment (we only accept payment by credit card)
- Enter your payment method and hit submit
- You will receive a confirmation email and receipt

## FAQs

### Do I have to create an account to register for a webinar or purchase a video course?

Yes. You must [create a free user account](#) on this website to register for an educational event or purchase a video. Having an account allows learning modules to be verified so that we can generate certificates of completion for Continuing Professional Development (CPD) tracking purposes. Registering is easy and only takes a few minutes.

### What are the benefits of having a Learning Centre user account?

Once you've created your user account, you will have easy access to:

- Manage your personal profile and update your contact details
- Register for upcoming events at your convenience
- Purchase pre-package videos from our Learning on Demand library
- Watch previously recorded seminars and learn at your own pace
- Access your CPD certificates at any time to verify completion of learning modules
- Track your learning progress, including past seminars that you've attended

- Download helpful handout material, even after you've completed learning modules
- Check receipts and invoices

**When I try to create an account, I get a 'multiple users with the same email account' message. What do I do?**

This message means that the email address you are attempting to create an account with already exists in our database. You may have created an account already.

If you have forgotten the account password for this email address, click on "Forgot your password?". You will receive a link allowing you to reset the password.

If you no longer have access to that email address, please contact our office to resolve the issue.

**How do I register multiple people for an event or webinar?**

To register additional guests, please select the "Add Another Person" button before proceeding to payment for your registration. This will prompt you to enter the first name, last name, phone number and email address for the additional guest. You may repeat this process for each additional guest.

**Note: The name and email address for each registrant are required so that we can issue CPD certificates.**

**How do I cancel an event registration?**

- Once you're logged in to your account, go to "Events" in your user account menu
- Next to the event you have registered for, click the "Update" button
- Select "Cancel registration" and proceed
- You will receive a cancellation confirmation email

**How do I change my contact details?**

To update your contact details, including your email address, log in to your account and select "Information" from your account menu. You can update and save all information here.

The primary email address is what you use to log in to the website. We will use it to send you email receipts, confirmation messages, and course access emails.

**Where can I find my past receipts or invoices?**

When you register for an event or purchased a course, you will get an email receipt. If you need this later, log in to your account and select "Invoices" from your account menu. This will display paid invoices and outstanding invoices. You can print, email or save copies from here.

**How do I change my password, or reset it if I have forgotten my password?**

- Go to the "Login" link at the top right corner of the website
- Click on the "Forgot your password?" link underneath (you must follow this step even if you just want to change your existing password)
- Enter your email address and we will send an email to you to reset your password

If you forgot your email address that's associated with your account, click on the "email" link at the bottom of the login page. The website will then prompt you to provide some extra information.

## Reporting CPD

All Licensed Residential Builders with general contractor status must complete a minimum of 40 Continuing Professional Development (CPD) points during their one-year licence term.

Training accounts for a minimum of 20 of the 40 points you need to renew your residential builder licence. However, in some cases — such as when you only have limited active practice points — training may account for most or all the 40 points you need.

Reporting CPD is an essential part of maintaining and renewing your residential builder licence as a general contractor. Use your account on the [Licensed Residential Builders Portal](#) to enter your hours spent on:

- Formal and informal learning
- Active practice
- Research and education development

If you're a builder who is classified as a developer only or building envelope renovator only then you do not have to take CPD.

Consult [\*Continuing Professional Development: A Guide for Licensed Residential Builders in British Columbia\*](#) for more information.

[Watch How to Log your CPD points \(video\)](#)