

## Rental Assistance Program Income Verification Request

To determine eligibility for the Rental Assistance Program, income information from your tax return(s) is required.

You may give the Canada Revenue Agency permission to provide the required information or you may provide it to BC Housing yourself.

**You must select either Option 1 or Option 2 by marking the appropriate check box below.  
Do not check more than one box.**

|   |                                  |
|---|----------------------------------|
| <b>Check<br/>Box</b>  | <b>Option 1: Consent Granted</b> |
| <p><b>I/We hereby consent</b> to the release, by the Canada Revenue Agency, to BC Housing of information from my/our income tax records, whether supplied by me/us or by a third party. The information will be relevant to, and used solely for the purpose of, determining and verifying my/our eligibility, entitlement for and the general administration and enforcement of rental assistance/subsidies from BC Housing.</p> <p>This authorization is valid for the current taxation year, the two taxation years immediately preceding the current taxation year and each subsequent consecutive taxation year for which I/we have applied for rental assistance/subsidy.</p> <p>I/we understand that if I/we wish to withdraw this consent, I/we may do so at any time by writing to:</p> <p style="text-align: center;">Manager, Applicant Services<br/>BC Housing, 1701-4555 Kingsway<br/>Burnaby, BC V5H 4V8.</p> |                                  |

|   |                                      |
|---|--------------------------------------|
| <b>Check<br/>Box</b>  | <b>Option 2: Consent Not Granted</b> |
| <p><b>I/We do not give consent</b> for the Canada Revenue Agency to provide my/our income tax information to BC Housing. I/We understand that I/we will be responsible for providing verification of my/our income and assets in order to confirm eligibility for rental assistance/subsidy.</p> <p>I/We have attached the following proof:</p> <ul style="list-style-type: none"> <li>○ Copy of Notice of Assessment for the last filed tax year.</li> <li>○ Copy of detailed Income Tax Return for the last filed tax year.</li> <li>○ If self-employed: Copy of Statement of Business Activities and all related worksheets (only required for individuals with self-employment income, either business or professional on their tax return).</li> </ul> <p><b>NOTE:</b> If you are not able to locate your Income Tax Return or Notice of Assessment, please obtain a Detailed Notice of Assessment or Proof of Income Statement (Option C print) from <a href="http://www.cra.gc.ca/myaccount">www.cra.gc.ca/myaccount</a> or contact the Canada Revenue Agency at 1-800-959-8281.</p> |                                      |

**Please check the box beside either Option 1 or Option 2.**

**DO NOT CHECK MORE THAN ONE BOX.**

**Applicant:**

|            |                    |                         |           |      |
|------------|--------------------|-------------------------|-----------|------|
| Print Name | Birth Date (y/m/d) | Social Insurance Number | Signature | Date |
|------------|--------------------|-------------------------|-----------|------|

**Spouse:**

|            |                    |                         |           |      |
|------------|--------------------|-------------------------|-----------|------|
| Print Name | Birth Date (y/m/d) | Social Insurance Number | Signature | Date |
|------------|--------------------|-------------------------|-----------|------|

**Mail completed form to:** Rental Assistance Program, 101 – 4555 Kingsway, Burnaby, BC V5H 4V8  
or

**Fax completed form to:** 604-439-4729

If you have any questions, please call the Rental Assistance Program office at  
604-433-2218 or 1-800-257-7756 toll-free outside the Lower Mainland.