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| Subject: | Notice of Changes to BC Housing Supplementary General Conditions |
| Notice Date: | 2023-06-23 |
| Purpose | To provide industry with visibility as to changes made to the 1 May 2023 versions of BC Housing's Supplementary General Conditions to CCDC2, CCDC5b and CCDC14. |

Summary

Changes made to the 1 May 2023 versions of BC Housing's Supplementary General Conditions are summarized per contract type below.

| Legend | |
|---------------------|-----------------------|
| Green Text | Newly introduced text |
| Red Text | Deleted text |

CCDC2

1. **Article A-1 The Work**

Added new clause 1.6:

- 1.6 The *Contractor* will give to the *Owner* a minimum of 45 calendar days' written notice that the *Contractor* will meet the date set in the Article A-1 for Substantial Performance of *Work*, or the latest revision to this date that is executed through the endorsement of the *Contract* or change order/s.

2. **Part 3 Execution of the Work, GC3.1 Control of the Work**

Added new clause 3.1.3:

- 3.1.3 The *Contractor* agrees to allocate only those key personnel proposed in writing, for the roles of Site Supervisor, Project Coordinator and Project Manager, or, any other key personnel specified, and accepted by the *Owner* with the acceptance of the tender or on entering into this *Contract*. Any changes to key personnel must be proposed in writing and approved by the *Owner*

3. **Added new GC 17.1 Criminal Records Review Act**

Added new clause 17.1.1:

- 17.1.1 Due to the sensitive nature of BC Housing's properties and in accordance with the BC Criminal Records Review Act, the *Contractor*, their current and new employees, and *subcontractors/trades* hired by the *Contractor* during the term of the *Contract* who will be providing any portion of the *Work* may be required by *BC Housing* to clear a Criminal Records Review Act (CRRRA) check through the Ministry of Public Safety and Solicitor General Criminal Records Review Program (CRRP) and provide proof of such by submitting to *BC Housing* a completed and signed BC Housing Declaration of Criminal Records Review Program Clearance form. The BC Housing Declaration of Criminal

Records Review Program Clearance form must be updated and resubmitted to *BC Housing* in the event any changes occur to employees or subcontractors/trades hired during the term of the *Contract*.

Where a person does not clear a CRRA check, the person will not be authorized to conduct work on BC Housing property.

BC Housing reserves the right to request copies of the Criminal Records Review Act letter(s) when required.

All costs to complete and maintain these Criminal Records Review Act checks are to be borne by the Supplier.

The BC Criminal Records Review Act states: “All individuals who work with children or vulnerable adults, or have unsupervised access to children or vulnerable adults in the ordinary course of their employment, or in the practice of an occupation, or during the course of an education program and who are employed by or licensed by, or receive regular ongoing operating funds from the provincial government are covered under the BC Criminal Records Review Act.

CCDC5b

1. Article A-1 The Services and The Work

Added new clause 1.9:

1.9 The *Construction Manager* will give to the Owner a minimum of 45 calendar days’ written notice that the *Construction Manager* will meet the date set in the Article A-1 for *Substantial Performance of Work*, or the latest revision to this date that is executed through the endorsement of the *Contract* or change order/s.”

2. Part 3 Performance of the Services and Execution of the Work, GC 3.1 Control of The Work

Added new clause 3.1.4:

3.1.4 The *Construction Manger* agrees to allocate only those key personnel proposed in writing, for the roles of Site Supervisor, Project Coordinator and Project Manager, or, any other key personnel specified, and accepted by the *Owner* with the acceptance of the tender or on entering into this *Contract*. Any changes to key personnel must be proposed in writing and approved by the *Owner*.

3. Added new GC 17.1 Criminal Records Review Act

Added new clause 17.1.1:

17.1.1 Due to the sensitive nature of BC Housing’s properties and in accordance with the BC Criminal Records Review Act, the *Contractor*, their current and new employees, and *subcontractors/trades* hired by the *Contractor* during the term of the *Contract* who will be providing any portion of the *Work* may be required by *BC Housing* to clear a Criminal

Records Review Act (CRRRA) check through the Ministry of Public Safety and Solicitor General Criminal Records Review Program (CRRP) and provide proof of such by submitting to *BC Housing* a completed and signed BC Housing Declaration of Criminal Records Review Program Clearance form. The BC Housing Declaration of Criminal Records Review Program Clearance form must be updated and resubmitted to *BC Housing* in the event any changes occur to employees or subcontractors/trades hired during the term of the *Contract*.

Where a person does not clear a CRRRA check, the person will not be authorized to conduct work on BC Housing property.

BC Housing reserves the right to request copies of the Criminal Records Review Act letter(s) when required.

All costs to complete and maintain these Criminal Records Review Act checks are to be borne by the Supplier.

The BC Criminal Records Review Act states: “All individuals who work with children or vulnerable adults, or have unsupervised access to children or vulnerable adults in the ordinary course of their employment, or in the practice of an occupation, or during the course of an education program and who are employed by or licensed by, or receive regular ongoing operating funds from the provincial government are covered under the BC Criminal Records Review Act.

CCDC14 (both Develop and Owner Procured Land versions of Supplementary Conditions)

1. Article A-1 Design Services and the Work

Amended clause 1.7:

- 1.7 The *Design-Builder* will give to the *Owner* a minimum of forty-five (45) calendar days’ written notice that the *Design-Builder* will meet the date set in Article A-1 for *Substantial Performance of the Work*, or the latest revision to this date that is executed through the endorsement of the *Contract* or *change order/s*.

2. Part 3 Design Builder’s Responsibilities, GC 3.1 Control of the Work

Added new clause 3.1.15:

- 3.1.15 The *Design-Builder* agrees to allocate only those key personnel proposed in writing, for the roles of Site Supervisor, Project Coordinator and Project Manager, or, any other key personnel specified, and accepted by the *Owner* with the acceptance of the tender or on entering into this *Contract*. Any changes to key personnel must be proposed in writing and approved by the *Owner*”

3. Added new GC 17.1 Criminal Records Review Act

Added new clause 17.1.1:

17.1.1 Due to the sensitive nature of BC Housing’s properties and in accordance with the BC Criminal Records Review Act, the *Contractor*, their current and new employees, and *subcontractors/trades* hired by the *Contractor* during the term of the *Contract* who will be providing any portion of the *Work* may be required by *BC Housing* to clear a Criminal Records Review Act (CRRA) check through the Ministry of Public Safety and Solicitor General Criminal Records Review Program (CRRP) and provide proof of such by submitting to *BC Housing* a completed and signed BC Housing Declaration of Criminal Records Review Program Clearance form. The BC Housing Declaration of Criminal Records Review Program Clearance form must be updated and resubmitted to *BC Housing* in the event any changes occur to employees or subcontractors/trades hired during the term of the *Contract*.

Where a person does not clear a CRRA check, the person will not be authorized to conduct work on BC Housing property.

BC Housing reserves the right to request copies of the Criminal Records Review Act letter(s) when required.

All costs to complete and maintain these Criminal Records Review Act checks are to be borne by the Supplier.

The BC Criminal Records Review Act states: “All individuals who work with children or vulnerable adults, or have unsupervised access to children or vulnerable adults in the ordinary course of their employment, or in the practice of an occupation, or during the course of an education program and who are employed by or licensed by, or receive regular ongoing operating funds from the provincial government are covered under the BC Criminal Records Review Act.