

British Columbia
Post-Disaster Building Assessment (PDBA) Advisory Committee
TERMS OF REFERENCE – Adopted 13 September 2018

BACKGROUND

In support of enhanced Post-Disaster Building Assessment (PDBA) in the province, BC Housing, Justice Institute of BC, Engineers and Geoscientists BC, and the Architectural Institute of BC partnered in a research project funded by the Department of National Defence to explore and develop a framework for post-disaster building assessment.

One of the outputs of this project was recognition of the importance of a broad stakeholder group that would further support and advance development of a provincial system.

The Province of British Columbia “BC Earthquake Immediate Response Plan” (July 2015) identifies that the role of BC Housing in a catastrophic earthquake will be to:

- Establish and lead the Building Damage Assessment Branch at the PECC/PERRC
- Provide rapid damage assessment teams, prioritize and coordinate rapid damage assessment of provincial and other key facilities
- Provide rapid damage assessment training, assessment coordination, action plans, response/recovery priorities and authority to access and restrict access to government housing property

MISSION

The mission of the committee will be to recommend, develop, and enhance standards, processes and guidelines for the effective implementation and the sustainable management of a post-disaster building assessment system for the province of British Columbia. The PDBA Advisory Committee has been formed to facilitate the ongoing coordination, and for sharing of stakeholders’ collective knowledge and resources in this area and to make this information available to stakeholders.

MANDATE

In support of this mission, the committee will:

- provide advice on all matters within the Advisory Committee areas of responsibility to coordinate post-disaster building assessments,
- draw on the committee’s collective expertise to assist the Advisory Committee to identify new and emerging issues and opportunities in building assessment, and to strengthen the provincial PDBA framework.

GOALS

- Develop and promote standards, processes and guidelines for a province-wide integrated PDBA system.
- Advise on the development, maintenance, training and exercising of PDBA systems, plans and procedures.
- Provide recommendations on cross government and cross organizational issues related to post-disaster building assessments.

- Promote integration and consistency between the Province’s PDBA system, including all levels of government and non-government organizations.

MEMBERSHIP

PDBA Advisory Committee membership will be comprised of representatives from the government of British Columbia and non-government stakeholder organizations involved in and with an interest in PDBA. Where possible, representation will include Associations such as the Architectural Institute of BC, Engineers and Geoscientists BC, Building Officials Association of BC, and others. When possible, participant organizations will include one representative from the parties identified within the BC Earthquake IRP as having a role in critical infrastructure and/or subject matter expertise, including all of the stakeholders identified in Appendix “A”.

PDBA Advisory Committee membership may also include ad-hoc participation as required.

ADMINISTRATION

- A representative from BC Housing will chair the initial PDBA Advisory Committee, and will also provide basic administrative support and funding to support baseline activities. The committee will establish an ongoing process for determining the Chair
- Additional expenditures (e.g. contract work in support of PDBA activities) will be subject to funding, in a manner agreed to by members.
- As a voluntary committee, there will be no remuneration paid to members for the attendance of meetings or the time associated with the completion of projects.

WORKING GROUPS:

- Working groups (standing or temporary) struck to support PDBA, will each have an identified lead, and will report to the PDBA Advisory Committee through the Chair.
- Working Groups will be asked to develop and adhere to work plans approved by the Advisory Committee, and to meet as and when required.
- Organizations may choose to designate individuals other than their primary PDBA Advisory Committee representative to resource these working groups, in order to provide for the appropriate subject matter knowledge.

MEETINGS AND AGENDAS

- The PDBA Advisory Committee will meet at least two times per year or at the call of the Chair, either in person, or by teleconference.
- Agendas shall be distributed in advance of meetings whenever possible, and minutes will be kept and distributed for each meeting.
- A record of decisions shall be prepared and maintained at all meetings.

Appendix “A” – PDBA Advisory Committee Membership List

Participating Organizations as at 13 September 2018	REPRESENTATIVE:
Applied Science Technologists & Technicians of BC	Jason Jung
Architectural Institute of BC (AIBC)	Robyn Fenton
BC Assessment Authority	Harpreet (Preet) Basra
BC Housing	Steven Bibby
City of Vancouver	Kelly Anderson
Earthquake Engineering and Research Institute (EERI) - BC Chapter	John Sherstobitoff
Emergency Management BC (EMBC)	Erin Scraba
Engineers & Geoscientists BC	Peter Mitchel
Geo BC (FLNRO)	Gurdeep Singh
Health Emergency Management BC	Bob Manson
Hollyburn Properties	Paul Sander
Indigenous Services Canada (ISC)	Lisa Strychar
Insurance Bureau of Canada	Miranda Lee
Justice Institute of BC	Dawn Ursuliak
Justice Institute of BC	Pete Learoyd
Justice Institute of BC	Ron Bowles
North Shore Emergency Management	Mike Andrews
Richmond School District #38	Augustus Lee
Soda Creek Band	Mike Stinson
Structural Engineering Association of BC	Andrew Seeton
Technical Safety BC (BC Safety Authority)	Clint Abbott
University of BC	Carlos Molina Hutt
Organizations Which Have Expressed Interest, or Have Been Identified as Potential Participants	
BC Ferries	
BC Hydro	Tara Laycock
BC Transit	
Building and Safety Standards Branch Office of Housing and Construction Standards Ministry of Municipal Affairs and Housing	Jim Baker
Building Officials Association of BC	David Schioler
District of Saanich	Maegan Thompson
Fortis BC	
Ministry of Advanced Education	
Ministry of Forest, Land and Natural Resource Operations	
Ministry of Justice- Liquor Distribution Branch	
Ministry of Transportation and Infrastructure	
PHSA	Margaretha Lundh
Shared Services BC - Real Estate Services	John Carrelli
Translink	
Vancouver Airport Authority (YVR)	Justin Fox