



Secondary Suite Incentive Program (SSIP) User Guide

How to log in to SSIP Portal using your BC Services Card

You need your BC Services Card account to log in to the SSIP Portal and apply.

This user guide explains how to:

- Register for a BC Service card account.
- How to login to SSIP portal.

Step 1: Set up your BC Services Card Account

Already have a BC Services Card account? Go to Step 2.

For detailed instructions on how to set up a BC Services Card Account, click here.

For help with setting up your account, call:

BC Services Card Help Desk

Open Monday- Friday (except statutory holidays) 7:30 am to 5:00 pm Pacific Standard Time 1-888-356-2741 (Canada and USA toll free) 604-660-2355 (Within Metro Vancouver or outside Canada and USA)

Once you have a BC Services Card account and can login to BC Services with your phone or other mobile device – Move to Step 2.

Step 2: Open the SSIP Portal

Access the SSIP Portal using your mobile device 🖵 with the BC Services Card app. See **Step 2a**.

Access the SSIP Portal using your computer. See Step 2b.

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Step 2a: Using your phone with the BC Services Card app

Open your browser e.g., Safari or Chrome	Go to the SSIP Portal https://www.bchousing.org/ssip
Click Login on the webpage	Login to the SSIP Portal using your BC Services Card.
Click BC Services Card app button:	BC Services Card Login Log in to: My BC Housing This service will receive your: name, date of birth, street address, city/town, state or province, postal code, country, email address P Continue with: BC Services Card app
Click Open	BC Services Card Login Log in to: My BC Housing Choose a different login option Open in "BC Services Card"? Cancel Open
Click on your name box	EBC Services Card Account Continue as:
Click Continue button	Do you want to log in? To: My BC Housing This service will receive your: name, date of birth, street address, city/town, state or province, postal code, country, email address Cancel Continue
Once this screen displays. Go back to your browser to continue.	You're done in this app, go back to My BC Housing The quickest way is the shortcut in the top left corner. It takes you back to Safari, Chrome, etc.
You are now logged in to the SSIP Portal.	

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Step 2b: Access the SSIP Portal using a computer

Have your mobile device with the BC Services Card app ready. You will need to access BC Services with your phone/mobile device to pair with your computer. Open a browser on your computer e.g., Safari or Chrome Go to the SSIP Portal https://www.bchousing.org/ssip Login to the SSIP Portal using your BC Services Card. Click **Login** button on the webpage Login Click the BC Services Card app button: BRITISH BC Services Card Login Log in to: My BC Housing This service will receive your: name, date of birth, street address, city/town, state or province, postal code, country, email address og in to: My BC Housing Enter this pairing code in the BC Services Card app. The paring code will be displayed: Continue with: ABC DEF BC Services Card app This code is only used one time. You don't need to rem Open the BC Services Card app on your phone and click on your name box: **BC Services Card Account** Select "Log in from a computer"; then enter the pairing Enter pairing code code displayed on your browser, and click "Continue" Log in from a computer g in to a website on another de Enter pairing code to log in from a different device – like a computer, laptop, or tablet. Continue Click "Close" You're done in this app Go back to the device you started on to continue logging in to My BC Housing. Close BC Services Card Login The browser on your computer will change to this screen. Do you want to skip pairing next time? Choose an option and click "Continue" Send notification to my mobile device instead of enterin This will remember the pairing between this device and you You are now logged in to the SSIP Portal.

For further details on pairing a device, visit BC Services at: https://id.gov.bc.ca/static/help/login_fromcomputer.html