

# Instructions for Usage and Cleaning of Group Lodging Supplies

## Important Notes:

Once opened, keep cot boxes/bags for repackaging and returning supplies

Blankets that are used can be given to evacuees rather than being returned

Cots that are used must be cleaned before returning to BC Housing

To arrange the return of BC Housing Group Lodging Supplies, notify your EMBC Provincial Regional Emergency Operation Centre and inform BC Housing's Security and Emergency Services at [ses@bchousing.org](mailto:ses@bchousing.org)

## Cleaning and Disinfecting Nylon Waterproof Cots

1. Set up cots outdoors or in a well ventilated area indoors.
2. Sweep off the cots or vacuum any surface debris.
3. Disinfect all surfaces of the nylon cots with PREvention Ready-To-Use wipes (contain accelerated Hydrogen Peroxide) or similar product.
  - a. This product, or similar Hydrogen Peroxide wipes, are available from many local retailers; Alternatively, it is available through the province of BC's Product Distribution Centre <https://www.pdc.gov.bc.ca>
  - b. Consult Material Safety Data Sheets, which must be posted in the cleaning area in a highly visible location.
  - c. A minimum of 5 minutes contact time is essential for the disinfectant to work. Wait at least 5 minutes before wiping off any residue.
4. Clean frame, then all exposed fabric, with a cloth, scrub brush or broom using basic liquid dish soap mixed with water in a bucket. Do not use liquid bleach.
5. If using a pressure washer for cleaning, use only the cleaning product recommended by the pressure washer manufacturer.
6. Rinse and wipe off excess water or let cots drip dry.
7. Allow cots to air dry thoroughly before taking them apart and placing them back in a storage container.
8. Cleaned cots must be stored in storage containers apart from cots that have not yet been cleaned.

